**DANEHILL PARISH COUNCIL**

**Minutes of public meeting during Danehill Parish Council Meeting held on Wednesday 20th January 2021 held virtually via Zoom. 7:30pm**

Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), M Mockridge (MM), A Martin (AM), E Gilliam (EG), R. Wood (RW) M Mockridge (MM) and M Lewer (ML).

Absent: R Wood (RW) – illness.

Emma Fulham Clerk to the Council was present.

**Cllr Galley** provided his written report which had been circulated in his absence.

**Public:** No public in attendance.

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Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), M Mockridge (MM), A Martin (AM), E Gilliam (EG), R. Wood (RW) M Mockridge (MM) and M Lewer (ML).

Absent: R Wood (RW) – illness.

Public –in attendance.

Emma Fulham Clerk to the Council was present.

1. To accept apologies for absence.

Cllr Wood - illness

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary.
*(Cllr Lewer declared a pecuniary interest in the Pavilion tenders.*)

1. To Approve Minutes from Parish Council meeting held on 25th November 2020.

**Unanimously approved and signed as true record.**

1. Matters Arising.

None.

1. Correspondence.

The List had been circulated prior to the meeting.

The Chair highlighted a few items. No actions required.

Finally under correspondence the terracycle initiaitive was discussed. **The Council agreed to progress this under the climate change committee.**

1. To consider co-option to the Council.

This item was deferred to a future meeting.

*Cllr Macleod joined the meeting 7:45pm.*

1. Finance
2. To accept year to date account 2020/21.

**The report had been circulated and was duly accepted.**

1. To approve expenditure as itemised on the schedule.

**The schedule had been circulated and was unanimously approved for £13013.21**

1. To consider memorial garden update on planting.

The Clerk reported she had paid Coolings for the plants as previously approved.

The tree works had been completed and the Saxon Bowes-Crick bench installed.

**The Clerk would arrange a Facebook update on the project.**

1. To consider interpretation board design for installation.

Cllr Lewis and Cllr Gilliam presented some options following a site meeting.

The proposal for an interpretation board situated at the entrance and appropriate additional signage was approved with some simple wording and the expenditure had been previously approved.

Final content to be delegated to Cllrs Gilliam and Lewis to liaise with the Clerk for printing on Diabond onto the board and for the Clerk to arrange installation.

1. To consider bench policy and expenditure.

The Clerk had circulated some documents for consideration.

**The preferred policy was amended to remove the maintenance / upkeep matter and agreed for people to install their own and was duly accepted for publication.**

**The Council agreed only limited benches should be installed on a case by case basis in the memorial garden and that memorial posts with plaques could accommodate more names. The Clerk was asked to get some quotes for posts.**

1. To consider grant policy and forms for approval.

The Clerk had circulated some documents for consideration.

**The grant form criteria and policy were amended and agreed to reflect the further feedback and were duly accepted for publication.**

1. To consider multi-use track expenditure if quotes are available.

The tender documents had been circulated to the Council.

The Council considered the project and tenders and public opinion received on the matter.

**The Council agreed to review at the next meeting once the freehold position was clearer as part of a priority setting process.**

1. To consider pavilion expenditure if quotes are available.

The tender documents had been circulated to the Council.

The Council considered the project and tenders.

**The Council agreed to proceed with the refurbishment project to be provided by 2Build and the tender of £55660.00 was duly accepted subject to satisfactory references and insurance.**

*Cllr Lewer abstained from the vote.*

*Cllr Lewer left the meeting 9:30pm*

1. To consider Rec freehold report if available.

No further update was available as the Freeholder was taking further advice before responding and the matter was deferred to the next meeting.

1. To accept tree report and actions required.

**The profession tree report had been circulated and was duly noted and accepted.**

The recommendations had been actioned and sent to three tree surgeons to quote.

The Clerk reported on the follow up quote for the common. Three quotes had been received.

**The quote for stump grinding for £570 plus VAT from Woodsmith was duly accepted.**

**The Council agreed to not remove the lime tree near the Pines at the current time.**

1. To ratify delegated decisions since 25th November 2020 as follows:

**All of the following decisions were duly ratified.**

Application No. WD/2020/1819/F

Location: CUMNOR HOUSE SCHOOL, LONDON ROAD, DANEHILL, RH17 7HT Description: DEMOLITION OF EXISTING SINGLE-STOREY WORKSHOP BUILDING. CONSTRUCTION OF RESIDENTIAL ACCOMMODATION FOR MEMBERS OF CHS STAFF, COMPRISING TWO BUILDINGS - BLOCK A, COMPRISING 10 EN-SUITE BEDROOMS AND COMMUNAL LIVING AREA, AND BLOCK B, COMPRISING A PAIR OF 3 BEDROOM SEMIDETACHED HOUSES. ASSOCIATED HARD AND SOFT LANDSCAPING WORKS

**The Parish Council supports the application for the houses but has a few queries over need for the ensuite rooms and this is all subject to neighbour’s representations although we would also like the Conservators to be consulted and we would prefer the application to include the next planning request for machinery stores which are being removed to accommodate this application.**

Application No. WD/2020/2207/F Location: MACHLONA, ENHOLMS LANE, DANEHILL, RH17 7HA Description: REPLACEMENT OF DILAPIDATED GARDEN SHED WITH LARGER TIMBER SHED / SUMMER HOUSE.

**The Parish Council supports the application subject to neighbour’s representations.**

Application No. WD/2020/2195/F

Location: WYCH CROSS FRUIT FARM, WYCH CROSS, FOREST ROW, RH18 5JN Description: CREATION OF NEW ACCESS.

**The Parish Council supports the application subject to neighbour’s representations and the highway consultation to consider** **highway standards i.e. spacing of accesses and visibility requirements.**

Application No. WD/2020/2043/F REPLACEMENT OF EXISTING CONSERVATORY AND REPLACEMENT OF EXISTING GARAGING. THE GRANARY, LEWES ROAD, FURNERS GREEN, DANEHILL, TN22 3RE

**The Parish Council supports the application subject to neighbour’s representations.**

Application No. WD/2020/2091/FR

Location: NOS. 1 & 2 HIGH WEALD COTTAGES, CHELWOOD GATE ROAD, CHELWOOD GATE, TN22 3HL Description: PHASED DEVELOPMENT COMPRISING: PHASE 1 - EXTENSION TO NO.2 HIGH WEALD COTTAGES AND PHASE 2 - EXTENSION TO NO.1 HIGH WEALD COTTAGES, TOGETHER WITH PROPOSED GROUND SOURCE HEAT PUMP AND RETROSPECTIVE CHANGE OF USE OF LAND TO RESIDENTIAL.

**The Parish Council objects to the application. It is too large and out of character with other properties in the AONB.**

Application No. WD/2020/2212/F

Location: GALE, LEWES ROAD, CHELWOOD GATE, RH17 7DE Description: RECONSTRUCTION OF SECOND FLOOR ACCOMMODATION AND PITCHED ROOF DUE TO FIRE DAMAGE. DEMOLITION OF CONSERVATORY TO THE REAR ELEVATION. CONSTRUCTION OF COVERED PORCH TO THE FRONT ELEVATION AND SINGLE-STOREY ORANGERY TO THE REAR ELEVATION, TOGETHER WITH AMENDMENTS TO THE FENESTRATION.

**The Parish Council supports the application subject to neighbour’s representations.**

Application No. WD/2020/1707/F

Location: THE YARD, TANYARD LANE, CHELWOOD GATE, RH17 7LX Description: DEMOLITION OF BARN AND STABLE. ERECTION OF A 2 BEDROOM DWELLING AND REDEVELOPMENT OF EXISTING WORKSHOP

**The Parish Council supports the application subject to neighbour’s representations and the Environment Agency approval of new waste water treatment proposals including maintenance requirements. Increased height of workshop and its commercial use to be considered in light of neighbours concerns.**

Application No. WD/2020/2082/F

Location: HILLSIDE, LEWES ROAD, CHELWOOD GATE, RH17 7DB Description: CONSTRUCTION OF A PART SINGLE-STOREY AND PART TWOSTOREY EXTENSION TO THE REAR AND SIDE OF THE EXISTING DWELLING. DEMOLITION OF THE EXISTING DETACHED COACH HOUSE BUILDING, REMOVAL OF AN EXISTING GARDEN SHED, AND THE CONSTRUCTION OF A DETACHED DOUBLE GARAGE BUILDING, ALL WITH ASSOCIATED HARD AND SOFT LANDSCAPING WORKS

**The Parish Council supports the application subject to any neighbour’s representations.**

Application No. WD/2020/2449/FR

Location: FIELD ADJACENT TO MILL LANE COTTAGE, SHEFFIELD MILL LANE, FURNERS GREEN, TN22 3RN Description: RETROSPECTIVE APPLICATION FOR THE ERECTION OF A TRACTOR SHED ON AGRICULTURAL LAND

**The Parish Council supports the application subject to any neighbour’s representations.**

1. To Consider Planning applications received and those received since the agenda was published.

Application No. WD/2020/2465/F

Location: THE STOEP, STREETERS ROUGH, CHELWOOD GATE, RH17 7LL Description: SINGLE STOREY EXTENSION TO UTILITY ROOM, SINGLE STOREY EXTENSION TO CREATE CONSERVATORY, ROOF CONVERSION AND FIRST FLOOR EXTENSION, AND CHANGE OF ROOF COVERING FROM THATCH TO TILE.

**The Council objects to the application but supports the replacement of the flat roof but has some concerns over the replacement of the thatch roof and this is deemed detrimental to the character of the building and a like for like replacement should be made. The Council has considered the size and design of the proposal and as it is a large extension would only support subject to neighbour's representations.**

Application No. WD/2020/1707/F

Location: THE YARD, TANYARD LANE, CHELWOOD GATE, RH17 7LX Description: DEMOLITION OF BARN AND STABLE. ERECTION OF A 2 BEDROOM DWELLING; RETENTION AND UPGRADING OF EXISTING WORKSHOP AND ADDITION OF CAR PORT. Amended plans received 11 January 2021. The amendment relates to the retention and upgrading the of existing workshop and addition of a car port

**The Parish Council supports the application subject to any neighbour’s representations.**

Application No. WD/2020/2654/F

Location: HAYWARDS COTTAGE, TANYARD LANE, CHELWOOD GATE, RH17 7LX Description: PROPOSED FIRST FLOOR SIDE EXTENSION OVER EXISTING

**The Parish Council supports the application subject to any neighbour’s representations.**

Application No. WD/2020/2395/F

Location: MARLAND HOUSE, CHURCH LANE, DANEHILL, RH17 7EY Description: CONTEMPORARY EXTENSION TO THE SIDE AND REAR OF THE PROPERTY AT GROUND LEVEL WITH A TRADITIONAL EXTENSION TO THE FIRST FLOOR AND CONVERSION OF THE EXISTING LOFT

**The Parish Council objects to the application due the size of the proposal and the property’s position within the conservation area. (majority vote**

Application No. WD/2020/2565/F

Location: TANYARD HOUSE, TANYARD LANE, DANEHILL, RH17 7JW Description: PROPOSED TWO STOREY EXTENSION AND NEW PORCH TO THE HOUSE AND PROPOSED PITCH ROOF TO THE DETACHED GARAGE

**The Parish Council supports the application subject to any neighbour’s representations.**

Application No. WD/2020/2625/F Location: RED HOUSE, ISLE OF THORNS, CHELWOOD GATE, RH17 7LA Description: EXTENSION TO EXISTING STABLES TO FORM NEW TACK, FEED AND EQUIPMENT STORE

**The Parish Council supports the application subject to any neighbour’s representations.**

1. Councillor Reports.

Cllr Wood reported on the following areas by email in his absence:

Rights of Way group although some paths have been walked  because of the Covid restrictions no maintainance has been done.
Chelwood Gate Village Hall, as the annual Christmas Tree Lighting Party could not be held.an alternative event was actioned. Thanks to Mark Carter who supplied a Tree, DMAG group for the erecting an lighting. Lisl and Rhodri Lewis for organising carols at the tree and around the village. Collections and donations raised in excess of £350 for the QVH Peanut Ward.
The Outreach Post Office is continuing every Friday 11.30am in the C/G Hall and 1.30pm D/H Club
After speaking to Mike Mulford he has once again had to re-attach the fence between the Memorial Garden and the Car park.
Two incidents of fly tipping have been reported on Facebook which he requested that the sites be reported to WDC which he understood had been done.

Cllr Blake reported on the volunteers for the Climate group and the Clerk would facilitate the virtual meeting.

1. Items for Reporting or Inclusion in Future Agendas.

The Clerk requested agreement to contact the School and Vicar in regards community needs during Covid as there had been no response to the grant availability and it was agreed the Council should channel it now towards groups providing direct help to residents during these challenging times. The Council agreed this course of action unanimously with the Clerk reporting back at the next meeting.

**Dates of Next Meetings:**

28th January – Finance 7pm

10th February – PC 7:30pm

Meeting closed 10:05pm