**DANEHILL PARISH COUNCIL**

**Minutes of public meeting preceding Danehill Parish Council Meeting held on Wednesday 17th July 2019 at Chelwood Gate Village Hall.**

Present: R. Wood (RW), N McPherson (NMCP), M Lewer (ML), G.Powell (GP), N. Macleod (NM), T. Blake (TB), R. Lewis (RL) (Chair), A Martin (AM) and M Mockridge (MM)

Absent: None

There were also members of the public present.

Emma Fulham Clerk to the Council was present.

**Cllr Galley reported:**
He reported on continued budget cutting at ESCC. The recent surplus has been put in reserves.

Fletching school closure consultation had commenced. This was very disappointing, and several FOI requests have been submitted.
The Biffa contract on refuse has commenced and all seemed to be working well but more information on recycling will be sought in due course as some of the recycling items have changed. The rounds will also be reviewed in due course.
Cllr Galley was asked to look at resurfacing on Beaconsfield Road and other overgrowing hedge issues he would liaise with the highway steward.

Public: The developer of Lilac Farm Oliver Misfud was present to answer any queries residents had inviting comment and discussion. There was a brief conversation on this, and it was agreed the WDC planning committee correspondence would be dealt with at the planning meeting to follow this meeting.

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Absent: None

There were also members of the public present.

Emma Fulham Clerk to the Council was present.

1. To accept apologies and reason for absence.
None
2. To receive Declarations of pecuniary and declarable Interests from members in respect of any matter on the agenda.

The Chair reminded Cllrs to declare when necessary.

1. To approve as a true record and sign the minutes of the meeting held on 26th June 2019

**These were unanimously approved by the Council and signed as a true record.**

1. To deal with matters arising from the minutes of the meeting held on 26th June 2019

The Clerk provided an update on the outstanding maintenance plans outlined at the last meeting:

* Remove encroaching brambles and grass from the length of the French drain around the edge of the flat area of Danehill Rec – **This was an agenda item.**
* Mulch the Queen’s Jubilee oak on Danehill Rec – **The Clerk had instructed this work.**
* Cutting back the low hanging branches of the oak trees to the north of the tennis courts – **This was an agenda item**
* Paint the pavilion on Danehill Rec – **This was an agenda item.**
* Remove moles from Danehill Rec – **The Clerk had instructed this work.**
* Mulch the Queen’s Jubilee oak outside Danehill Social Club - **The Clerk would action this.**
* Place a plaque marking the Queen’s Jubilee oak outside Danehill Social Club - **The Clerk reported on various quotes and the Council agreed to go ahead with the bronze plaque quote for £167.05 inc VAT.**
* Clear vegetation/cut the hedge either side of the exit from Danehill Rec – **The Clerk confirmed this work had been completed.**
* Repair the potholes in Danehill Rec car park – **The Clerk had asked WDC to consider this and they were going to revert back to the Clerk once a quote was provided. The Council wanted to consider this as a longer-term project to resurface this and the path.**
* Repair/replace the car park and recycling signs at Danehill Rec car park – **The Clerk read a response from WDC confirming they would action this. An alternative quote was available in the absence of action from WDC. Updated signs had been sourced for Jubillee wood and the Council agreed to go ahead with these up to £300 plus VAT. The Clerk would confirm the instruction when she had checked the numbers needed. It was agreed just to have an email address and not a telephone number on the new signs.**
* Clear the mud and debris from the Recycling area at Danehill Rec car park– **WDC had agreed to action this.**
* Mulch and remove extraneous brambles etc from the hedge around Danehill Rec car park – **RL and ML agreed to form a working party to arrange this. A date was yet to be arranged.**
* Clear encroaching grass and repair the path between Danehill Village Hall and the car park - **The Clerk had instructed this but may form part of a bigger project.**
* Repair broken lighting next to the path between Danehill Village Hall and the car park – **This was an agenda item.**
* Remove the moss from the cemetery steps - **The Clerk had instructed this.**
* Contact East Sussex highways to de-weed and repair the pavement between the cemetery steps and the memorial triangle - **The Clerk was chasing ESCC for action**
1. Correspondence.

The list had been circulated prior to the meeting.

There were new items highlighted of interest.

Scope bin proposal – This was acknowledged but a similar bin was already at Chelwood Gate, so it was decided to decline the offer.

1. Finance.
2. To report on account year to date 2019/20

The report had been circulated prior to the meeting.

NMCP reported on the account which was running to budget with known agreed overspends at this stage in the financial year.

1. To approve Payment schedule.

**This had been circulated prior to the meeting and payments for £20883.18 were approved.**

1. To consider a VE day event and associated costs.

RW reported on initial research.

**It was agreed he provide more detail for consideration at the October Finance meeting for budgeting purposes for 2020/21.**

1. To confirm updated specification and receive any updates on the memorial garden project – Chelwood Gate.

The Clerk reported that the works had been clarified as disability suitable. Examples of work seen and therefore as agreed works had been instructed.
**The specification was confirmed, and the Council confirmed agreement of the tender at £9300 inclusive of VAT.**

1. To consider land registration report and actions required including legal costs.

The Clerk had reported on the current situation and actions required to register land owned by the Parish Council.

**The Council agreed that the Clerk should liaise with Surrey Hills Solicitors to regularise all land held at the land registry up to a cost of £3500 plus VAT including a report on the lease on the Recreation ground**.

1. To consider insurance claim or action required for the vandalized lights at the memorial hall.

The Clerk reported on the insurance claim process with the excess being £250 and the quote received was circa £1000.

**It was agreed to progress an insurance claim and review all lighting options at the September meeting.**

1. To consider the future use of the site of Ashdown Forest Cricket Club and any action the Parish Council should consider including costs.

The Clerk reported on her meeting with the Conservators.

**The Council agreed to review the site and pavilion and discuss with local sports clubs and decide on this in September.**

1. To consider whether the Council consider a future project to the pavilion on the REC.

The Pavilion electrical report had been received and had highlighted some issues.

The Pavilion would be out of bounds till works were completed.

**The Clerk would instruct works up to £1000.**

**The sewer maintenance was not considered an immediate priority until a longer strategy was agreed.**

1. To approve additional grounds works on the REC to aid drainage works completed.
Three quotes were received.

**The Council agreed to proceed with the quote from Steve Miles for £450.00 inc VAT**

**The Bourne quote for remedial works to the Rec was agreed at £475.00 plus VAT- RL to contact the School PTA re a contribution.**

**Other minor maintenance works for tennis court fence repairs etc were noted under regular maintenance.**

1. To consider BT consultation paper on telephone boxes and actions required.

NMCP reported on the consultation
**It was agreed the Clerk would write to request both boxes remain. If this was not possible it was agreed the Council would adopt the Danehill box. It was also agreed the Clerk would provide information on adopted boxes in due course to enable a strategy to be developed for future use.**

1. Reports from Parish Councillors on their areas of responsibility if applicable.

ML – Cemetery feasibility study. Two meetings would take place for Cllrs to acquaint themselves with the area involved to develop a proposal for the September meeting.
ML would liaise re an august date and the Clerk would arrange a site visit after the planning meeting in September.

AM reported on need for more volunteer drivers for Wealdlink.

NM reported on the process for ESCC licenses for SIDs.

RW reported on the recent newsletter which went out. He also provided dates for the Chelwood Gate Hall coffee mornings as 27th July 31st August and 28th September all at 10:30 the latter being the Macmillan charity coffee morning.

He also reminded the meeting of the Post Office hours 10-12 every Friday and the library 2nd Friday and last Saturday.

The Village Hall works at Chelwood Gate would be completed in August.
The footpath group continue their good work and are very busy.

MM reported on the lack of applications for a new youth worker.

1. Matters to report and for consideration at future meetings.

Tree replanting scheme

Memorial Garden Chelwood Gate and Danehill Memorial Hall - Updates

Burial Ground project

Running track

Date of next meetings

Parish Council 25th September 7:30pm
Planning 11th September 9:30am

Meeting closed 9:40pm