**DANEHILL PARISH COUNCIL**

**Minutes of the Public meeting prior to the Danehill Parish Council Meeting held on Wednesday 27th March 2019 at Danehill Memorial Hall.**

Present: R. Wood (RW), N. Macleod (NM), C. Crouch (CC), D. Birchell (DB), T. Blake (TB), R. Lewis (RL), A. Goodburn (AG) (Chair) and A. Pattison (AP).

Absent: G.Powell (GP)

There were also members of the public present.

Emma Fulham Clerk to the Council was present.

The Chairperson of the Parish Council for the meeting (AG) opened the meeting at 7:30pm.

**Public:**

There was a query on speed issues and positioning of speed indicator devices. NM outlined the process and it was acknowledged speeding was an issue throughout the parish.

There was a query on refuse collections which Cllr Galley responded to. There would be a new supplier from 1st July 2019.

There was a request to acknowledge Saxon Bowes-Crick within Jubillee Green / Wood.

Gordon Denslow as Chair of Governors at the School provided an outline of funding issues and the future federation plans for Danehill Primary School and answered queries on the grant application from the School.

**Cllr Galley reported:**

The County has received a five million growth fund and 1 million of that is going to Plumpton College.

There are a lot of roadworks in the County as planned works come to fruition.

There is a capital improvement programme for Newhaven and the A22 and A27.

He reported again on the school federation programme and funding.

Finally he reported on the imminent energy auction to enable householders to get better utility prices.

**Cllr Roundell had sent his apologies.**

The public meeting closed at 8:05pm and the Parish Council meeting commenced.

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Absent: G.Powell (GP)

There were also members of the public present.

Emma Fulham Clerk to the Council was present.

1. To accept apologies and reason for absence.

GP – work commitments

1. To receive Declarations of pecuniary and declarable Interests from members in respect of any matter on the agenda.

The Chair reminded Cllrs to declare when necessary.

NM and RL – Parents at Danehill Primary School

AG – Father in law to Chair of Governors of Danehill Primary School

1. To approve as a true record and sign the minutes of the meeting held on 27th February 2019.

**Unanimously approved.**

1. To deal with matters arising from the minutes of the meeting held on 27th February 2019.

The delay in the Danehill Memorial Hall presentation to 12th April was noted.

The thank you from the Ashdown Forest for the grant from DPC was noted.

1. Correspondence List.

The list had been circulated prior to the meeting.

The Chair thanked the Clerk for her efforts with the telephone line negotiation saving £1200 per annum.

The proposed clean for the 18th May was supported and RW agreed to act as the PC liaison. The Clerk reported on the WDC grant she had applied for.

The social media / neighbourhood watch leaflet proposal was considered - **the Council approved a fund of £300 unanimously with the Clerk investigating printing options.**

The reply from Cumnor re the footpath was noted.

1. Finance.
2. To report on account year to date 2018/19

The report had been circulated prior to the meeting. The account was tracking to budget expectations. The only underspend likely was the Chelwood Gate memorial garden project.

1. To approve Payment schedule.

The list had been circulated prior to the meeting. Additional invoices were noted.

**The list totalling £3893.08 was unanimously approved.**

1. To approve movements in Ear Marked Reserves.

**The current reserves were noted the following were unanimously approved.**

**To Burial Ground £2637.00**

**Other reserves would be reviewed during the meeting.**

1. To approve purchase of asset software from Rialtus £266.50 for year one and software purchase and £119 yearly fee and up to £35 for online support for set up.

**This was unanimously approved.**

1. To approve additional SID purchase installation of an additional post near the Cats Protection Centre and accompanying license up to £5500.

**This was amended to read as follows: To approve additional SID purchase installation of an additional post near the Cats Protection Centre and accompanying license up to £6000 specification to be confirmed by NM.** **This was unanimously approved.**

1. To consider the grant request from the market committee £1500.00

**This was unanimously approved.**

1. To consider the grant request from the school £10,000

**This item was taken at the end of the meeting in a change to the agenda running order.**

1. To consider the cemetery update and any expenditure proposed.

AG paper was circulated prior to the meeting on the current position with planning and works.

**It was agreed to approve payment to Barcombe Landscapes to retain current topping on the burial wall whilst creating a fund for longer term investment in the lower section of the burial ground and wall facing the A275 concluding the Parish Council would move £2500 to Ear marked reserves to a new fund names A275 Wall.**

**This was approved by majority vote with one against.**

1. To consider the proposal for the memorial garden in Chelwood Gate including costings to be advised.

The quote and plan were reviewed. Mike Mulford was thanked for his efforts. He was asked to provide a PDF plan to the Clerk for printing for a display for public consultation at the annual parish meeting. Further planting costs and two further quotes would be required in addition to possibly a planning application prior to progressing the project.

**The Council supported the initiative and had £7000 in budget in 2019/20 and agreed to add an additional £5000 to ear marked reserves for the project.**

**The Clerk would contact WDC on the planning position and change of use.**

**The Council also agreed some form of plaque in memory of Saxon Bowes-Crick was appropriate within the garden or wood.**

1. To consider recommendations for the Rec drainage and any costings to be advised.

The quotes from Bourne and the recent site visit were outlined by RL.

The Council considered the options and long term maintenance understanding that the vertidraining would need to be done yearly to gradually improve the ground conditions.

**The Council voted unanimously to suspend their financial regulations and voted unanimously to confirm instructions to Bourne for grounds maintenance £5806.00 plus VAT and drainage works £980:00 plus VAT.**

(i) To consider Danehill Memorial Hall update and any expenditure proposed.
The Hall Committee provided an outline of costs and what the project entailed. The Council raised some concerns over the porch element and the required perceived benefit to the community however they agreed with the heating, WC, kitchen, stage, audio visual and decoration elements. They asked the Committee to provide a presentation to the Annual Meeting on the 24th April to consult the wider parish.

(ii) To consider update on nursery and any expenditure proposed.
No update was available.
(iii) To consider transferring proposed project contribution up to £100,000 to ear marked reserves.
**The Parish Council agreed unanimously to ear mark £75,000 for the Danehill Memorial Hall project.**

1. To receive reports from Parish Councillors.
CC reported on the Ashdown Forest Liaison meeting and the recent break in.

She also reported on Forest Row’s initiative to reopen the tip.

1. Matters to report and for consideration at future meetings.

None

1. To consider planning applications received if noted on the agenda and those received since the agenda was published.

Application No. WD/2019/0437/AN

Location: CATS PROTECTION NATIONAL CAT CENTRE, ISLE OF THORNS LANE, CHELWOOD GATE, RH17 7TT Description: REPLACEMENT OF 2NO NON-ILLUMINTATED FREESTANDING SIGNS WITH 2NO NON-ILLUMINATED FREESTANDING SIGNS

**The Parish Council supports the application subject to any neighbours’ concerns.**

Application No. WD/2019/0499/F

Location: TREETOPS, BEACONSFIELD ROAD, CHELWOOD GATE, RH17 7JU Description: PROPOSED SUMMERHOUSE IN THE REAR GARDEN TO REPLACE THE EXISTING SHED

**The Parish Council supports the application subject to any neighbours’ concerns.**

Application No. WD/2019/0397/F

Location: CHELWOOD GATE VILLAGE HALL, BEACONSFIELD ROAD, CHELWOOD GATE, RH17 7LF Description: NEW STORAGE SHED

**The Parish Council supports the application.**

Application No. WD/2019/0593/F

Location: CHELWOOD VACHERY, 2 STABLE COURTYARD, MILLBROOK HILL, NUTLEY, TN22 3HR Description: SINGLE STOREY KITCHEN EXTENSION TO REPLACE CONSERVATORY WHICH WILL BE REMOVED

**The Parish Council supports the application subject to any neighbours’ concerns.**

*(AG left the meeting 10:55pm)*

1. To consider the grant request from the school £10,000

**This was unanimously approved to grant the School £10000 split over three years equally in 2019/20 2020/21 and 2021/22**

**Date of next meetings**

Planning 3rd April 2019 – 9:30am Chelwood Gate Parish Office

Parish Council Meeting 24th April 2019 – 7-7:30pm (to approve accounts) Danehill Memorial Hall

Annual Parish Meeting 24th April 2019 – Danehill Memorial Hall.

**Meeting closed at 11:05pm**