**DANEHILL PARISH COUNCIL**

**Minutes of public meeting preceding Danehill Parish Council Meeting held on Wednesday 15th July 2020 held virtually via Zoom.**

Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), A Martin (AM), M Mockridge (MM), M Lewer (ML) and E Gilliam (EG)

Absent: G Powell (GP) and R. Wood (RW).

Emma Fulham Clerk to the Council was present.

**Cllr Galley** provided a verbal report in addition to his written report. He highlighted the ongoing fire service consultation. He also reported on the behind the scenes work on the climate action plan.

**Public:**
There were no public present

The public part of the meeting concluded at 7:40pm

**Minutes of Danehill Parish Council Meeting held on Wednesday 15th July 2020 held virtually via Zoom.**

Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), A Martin (AM), M Mockridge (MM), M Lewer (ML) and E Gilliam (EG)

Absent: G Powell (GP) and R. Wood (RW).

There were no public present.

Emma Fulham Clerk to the Council was present.

1. To accept apologies for absence.

Cllr Wood – illness.
Cllr Powell – resignation.

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

1. To Approve Minutes from Parish Council meeting held on 13th May 2020.

**Unanimously approved.**

1. Matters Arising.

The correspondence on the Common and drive specification / licenses was outlined. The Council agreed to review this at the next meeting once the Forest had forwarded their license. TB/ TM and RL to continue as the working party on this.

1. To consider co-option to the Council Emma Gilliam.

**Unanimously approved and she signed the acceptance of office.**

1. Correspondence.
The list had been circulated and the Chair highlighted matters of note.
SSALC training was highlighted.
Recycling centre – Clerk to action advice to residents on Facebook. More collections may be needed and the Clerk would review the service schedule with WDC.
2. Finance
3. To accept year to date account 2020/21.
**Unanimously approved.
Matt Mockeridge had confirmed he was willing to Chair the Finance Committee and this could be confirmed at the opening Finance meeting – Date to be confirmed in the Autumn.**
4. To approve expenditure as itemised on the schedule.
**Unanimously approved both schedules previously circulated for £12690.68 and £9079.62 and bank transfers of £120,000.00.
Payments to the School for the MUGA and annual payment were also noted in addition.**
5. To accept bank reconciliations and risk assessment.

**Unanimously approved.**

1. To consider the climate declaration action plan.

This item was deferred until the next meeting.

1. To consider cemetery update and any additional costs.
The Clerk confirmed the current mapping status. The initial draft was completed the Clerk needed to now research the on the ground reality and this was scheduled for the autumn.
No further costs were required at this stage.
Cllr Lewer reported on the quotes for replanting the slope – The matter was deferred until all the quotes were available for comparison.
2. To consider Tree update and plan for 2020/21.

**Cllr Martin was appointed as the Council Tree warden.**

Recent emergency works had been completed on the common as previously reported and approved by email.
**The tenders for the bi-annual tree report were noted and the contract was awarded to Gale Consultancy for £850 plus VAT.** This report would be completed in the autumn and tree works highlighted would then go out to tender as per the specification from the report.

Work to clear a fallen tree at the cemetery and clear Chelwood Common were noted – three quotes were compared.

**Work at the cemetery was approved for £280.00.(Woodsmith)**

**Work at Chelwood Common was approved for £780.00. (Woodsmith)**

1. To ratify delegated decisions since 13th May 2020 as follows:

Application No. WD/2020/0907/F

Location: LAND NORTH EAST OF STEP COTTAGE, FRESHFIELD LANE, DANEHILL RH17 7HQ Description: CONSTRUCTION OF AN AGRICULTURAL STORAGE BUILDING AND ACCESS TRACK

**The Parish Council by majority supports subject to neighbours comments.**Application No. WD/2020/0364/F

Location: LITTLE DANEWOOD WEST, CHURCH LANE, DANEHILL, RH17 7EU Description: PROPOSED SINGLE STOREY SIDE EXTENSION AND PORCH

**The Parish Council supports subject to any neighbours concerns.**

Application No. WD/2020/1001/F

Location: 5 OAKTREE COTTAGES, DANEHILL, RH17 7HY Description: FIRST FLOOR SIDE EXTENSION, SINGLE STOREY REAR EXTENSION AND RAISED PATIO

**The Parish Council supports the application subject to any neighbour’s comments.**

Application No. WD/2019/2449/F

Location: MASKETTS MANOR FARM, CHELWOOD GATE ROAD, NUTLEY, TN22 3HD Description: CHANGE OF USE AND CONVERSION OF REDUNDANT AGRICULTURAL BUILDING TO CREATE FOUR B1 BUSINESS UNITS WITH ASSOCIATED EXTERNAL ALTERATIONS INCLUDING THE REPLACEMENT OF A LEAN-TO EXTENSION, ERECTION OF AN EXTENSION AND ADDITION OF CEDRAL WEATHERBOARD CLADDING. REMOVAL OF ADJOINING BUILDING AND CREATION OF PARKING AREA

**The Parish Council supports subject to any neighbour’s comments.**

Application No. WD/2020/0919/F

Location: BUMPKINS, HORSTED LANE, DANEHILL, RH17 7HP Description: CONSTURCTION OF AN INGROUND SWIMMING POO

**The Parish Council supports the application subject to any neighbour’s comments.**

Application No. WD/2020/1093/PO

Location: CHELWOOD FARM, NUTLEY, TN22 3HH Description: MODIFICATION OF SECTION 106 AGREEMENT (UNILATERAL UNDERTAKING) DATED 5 JULY 2006 ATTACHED TO WD/2006/0474/MAJ (CHANGE OF USE OF REDUNDANT DAIRY FARM TO A MIXED USE OF AGRICULTURAL AND EQUESTRIAN CENTRE, INCLUDING RE-USE AND EXTENSION OF BARNS TO ACCOMMODATE ANCILLARY FACILITIES AND GROOMS AND TRAINEES QUARTERS, AND CHANGE OF USE OF LAND FOR GRAZING AND EXERCISING FACILITIES) TO ENABLE SALE OF PARCELS OF LAND, ROAD/TRACK AND AREA OF WOODLAND.

**The Parish Council supports the application subject to any neighbour’s comments.**

**General**

The Parish Council had had a split decision on the playground reopening prior to the meeting (3 each way plus 1 who did not respond in time but was then in favour.) It was agreed to get consensus at the PC meeting. The Council discussed the matter in detail examining the risk assessment and insurers advice. The Clerk had provided detailed notices in preparation for reopening.

**After the thorough discussion the Council voted unanimously to re-open the playground immediately with relevant notices in place.**

1. Items for Reporting or Inclusion in Future Agendas.

Multi-use track
Pavilion
Cemetery slope

Meeting closed 9:20pm